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# State Agencies

## Overview and Table of Contents

This section includes background, program, and funding information about state agencies whose missions relate to the oversight, maintenance, or improvement of the state's transportation system. The agencies described in this section receive appropriations from the transportation budget bill. The Department of Licensing, the State Patrol, and the Utilities and Transportation Commission receive funding from both the transportation budget bill for transportation-related programs and the omnibus budget bill for all other programs.

Some general government agencies, not described in this section, receive appropriations in the transportation budget to fund transportation-related activities. In the 2015-17 biennium, these agencies included: State Parks and Recreation, Archaeology and Historic Preservation, Office of Financial Management, the Legislative Evaluation and Accountability Program Committee, and the Department of Agriculture.

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AGENCY: **Board of Pilotage Commissioners**

AGENCY NUMBER: 205

RCW: [88.16 RCW](#)

#### BACKGROUND

- Enacted in 1888 to regulate state-licensed marine pilots (see page 219 of the [1887 Chapter Laws](#)).
- This regulatory Board includes a representative of the Washington State Ferries (who serves as Chair), a representative from the Department of Ecology, and seven members who are appointed by the Governor and confirmed by the Senate, serving staggered four-year terms: Shipping industry (2), pilots (2), public (2), and environmental (1).
- The goal of the Board is protection against the loss of lives, loss of or damage to property and vessels, and protection of the marine environment by maintaining efficient and competent pilotage service on our state's inland waters.
- It is intended that the Board develop and encourage waterborne commerce from other ports and nations of the world and not jeopardize Washington's position as an able competitor for such commerce.
- Website: [www.pilotage.wa.gov](http://www.pilotage.wa.gov)

#### PROGRAM

- Develops and proposes statutory language for legislative adoption to ensure safe compulsory pilotage
- Adopts rules to administer state pilotage laws
- Enforces pilot and public adherence to the Pilotage Act, which may include the discipline and/or prosecution of violators
- Sets annual pilotage service rates for the Puget Sound and Grays Harbor Pilotage Districts
- Administers pilot qualification and performance standards, as well as training and educational requirements through the testing, training and licensing of marine pilots
- Establishes standards and procedures for reporting and investigating incidents involving state-piloted vessels

#### TRANSPORTATION FUNDING - 2015-17 BIENNIUM

- Beginning with the 2009-11 biennium, the Pilotage Account became a non-appropriated account.
- Total 2015-17 allotment: \$1.651 million.

AGENCY: **County Road Administration Board**

AGENCY NUMBER: 406

RCW: [36.78 RCW](#), [RCW 46.68.120](#)

### BACKGROUND

- The County Road Administration Board (CRAB) was created in 1965 to regulate the road departments in the 39 counties of Washington State by establishing and administering Standards of Good Practice (see [Title 136 WAC](#) for more details). In 1983, the role of CRAB was expanded to include administration of the Rural Arterial Program. In 1985, CRAB became responsible for maintenance of the statewide county roadlog (inventory of all county road systems) and allocation of the county motor vehicle fuel tax. In 1990, administration of the County Arterial Preservation Program was assigned to CRAB and, in 1991, CRAB was granted authority to assist ferry-operating counties with ferry capital improvements as approved by the Legislature.
- The agency is governed by a nine-member board which meets quarterly and is comprised of six county commissioners or council members and three county engineers. Board members are selected by the Washington State Association of Counties as follows: Three from counties with a population of 125,000 or more, four from counties with a population from 20,000 to 125,000, and two from counties with a population of less than 20,000. Not more than one member may be from any one county.
- The mission of the County Road Administration Board is to preserve and enhance the transportation infrastructure of Washington Counties by providing standards of good practice, fair administration of funding programs, visionary leadership, and integrated, progressive, and professional technical services.
- Website: [www.crab.wa.gov](http://www.crab.wa.gov)

### PROGRAMS

#### Statutory Oversight:

- Establishes, by rule, standards of good practice and reporting mechanisms for the administration of county roads.
- Annually updates and certifies the statewide county roadlog and biennially calculates county fuel tax allocation factors (see [RCW 46.68.122](#) and [46.68.124](#)).
- Establishes and maintains a uniform system of bridge and roadway maintenance categories, reconstruction categories, and associated costs.
- Annually reviews each county's compliance with statutes and rules and issues Certificates of Good Practice to those counties in substantial compliance. (Issuance of a Certificate of Good Practice is a prerequisite for a county to receive its share of the motor vehicle fuel tax.)

#### Grant Management:

Administers assigned state grant programs to assist counties in the improvement and preservation of arterial road systems.

#### **Rural Arterial Program (RAP):**

- Available funds are apportioned by statutory formula to five regions; within each region, funds are distributed on a competitive basis based on priority (see [RCW 36.79](#)).
- Program funds are used to construct and improve county arterials and collectors in rural areas, and to match federal bridge replacement funds on all rural county bridges.
- Program funds may be used for projects that are the direct result of natural or manmade disasters.

### **County Arterial Preservation Program (CAPP):**

- Available funds are distributed to counties based on pro-rata shares of county paved arterial lane miles.
- Program funds are used for improvements to county paved arterials that will sustain structural, safety, and operational integrity and preserve the capital investment.
- Ensures that counties implement and use a Pavement Management System as a condition of receiving funds.

### **County Ferry Capital Improvement Program (CFCIP):**

- Funds can be appropriated to any of the four counties operating vehicle ferries (Whatcom, Skagit, Pierce and Wahkiakum counties) for vessel replacement or major upgrades to vessels or docks (see [RCW 47.56.725](#)).

### Management and Professional Services:

- Provides assistance and support to the counties in the areas of professional engineering, program development, and road department management.
- Provides assistance and support to county road departments and their county legislative authorities on issues relating to county roads in order to enhance the safe and efficient movement of people and goods over those roads.
- Provides orientation and training to county engineers, public works directors, and other Public Works staff.
- Provides technical assistance to counties in transportation planning, traffic engineering, and priority programming.

### Information Services:

- Develops and provides IT software and systems, training, support, and consulting services specific to the needs of Washington county road departments that enable informed decisions and effective management.
- Provides state-of-the-art engineering road design software, support, and training that enables counties to effectively collect, develop and manipulate the geometric data necessary for site design and construction planning which has contained costs and improved productivity.
- Develops, provides, and supports **Mobility**, a comprehensive road inventory and management software which enhances a county's ability to make quality decisions in management and operations, protect the public's investment in transportation infrastructure, comply with CRAB regulations, and be accountable to legislative authority.

### TRANSPORTATION FUNDING – 2015-17 BIENNIUM

- Total appropriation: Operating \$4,977,000; Capital \$99,144,000.
- Revenue appropriated from the following Motor Vehicle Fund accounts:
  - Motor Vehicle Account (State)
  - Rural Arterial Trust Account
  - County Arterial Preservation Account

AGENCY: Department of Licensing

AGENCY NUMBER: 240

RCW: [Chapter 43.24 RCW](#), [Chapter 46.01 RCW](#)

### BACKGROUND

- Created in 1921 as the Department of Licenses
- Changed to Department of Motor Vehicles in 1965 after it assumed vehicle licensing responsibilities from the State Patrol
- Name changed to Department of Licensing (DOL) in 1977 after it assumed business licensing responsibilities
- Almost 88% of the Department's functions are related to transportation and funded through the Transportation Budget.
  - The remaining funding, including the licensing of many businesses and professions, is appropriated by the Omnibus Operating Budget. Other non-transportation related programs administered by the division include: the Uniform Commercial Code program, which is the central repository of liens on personal property in Washington State; maintenance of the Firearms Database, which contains firearms records used by law enforcement; and oversight of professional athletic events, including boxing, mixed martial arts, and wrestling.
- Collects more than \$3.6 billion in transportation and general fund revenue biennially
- Website: [www.dol.wa.gov](http://www.dol.wa.gov)

### PROGRAMS

The Department of Licensing provides public safety and consumer protection through licensing, regulation, and education, and collects revenue that supports the state's transportation system. More information may be found here: <http://www.dol.wa.gov/about/whatwedo.html?footer>

#### **Customer Relations Division**

- **Driver Examining** - operates and maintains 56 Licensing Services Offices. Services include determining the identity and eligibility of all driver license and identification card applicants; conducting written knowledge testing and practical drive tests; issuing and renewing Washington State driver licenses and identification cards; issuing and renewing federally recognized Enhanced Driver Licenses and Identification Cards for use in crossing the border by land or sea from the United States into Canada, Mexico, Bermuda and the Caribbean; administering the Motor Voter and Organ Donor programs; and conducting re-examinations.
- **Customer Service Center** - answers phone calls and email inquiries regarding driver and vehicle licensing
- **Self Service Channel Unit** – answers phone calls and email inquiries regarding driver and vehicle transactions over the internet.
- **Vehicle and Vessel Operations** - provides support to 39 county offices and approximately 140 contracted sub-agent offices throughout Washington State. Services include providing technical assistance, identifying and delivering training, maintaining vehicle and vessel records, and managing the policy and contractual agreements for these offices that collect revenues and process applications for all vehicle and vessel title and registration transactions statewide.

## **Programs and Services Division**

- **Administration**
  - Undercover/confidential vehicle license program.
  - Contract, grant, legislative and rule management for DOL.
  - Provision of data to law enforcement, the public health and safety community, and auto safety and insurance companies.
  - Project management in support of enhanced licensing, document authentication and imaging, inter-jurisdiction and intergovernmental agreements, and the monitoring and documentation of compliance with all applicable state and federal regulations.
  - Administering, developing and maintain strategic business planning, establishing key performance indicators and workload measurements for relevant core business activities, setting performance and data standards.
  - Indigent Drivers Program – fee waiver program for eligible indigent drivers involved in a DUI hearing or applying for an ignition interlock driver’s license.
- **Special Licenses and Endorsement Program**
  - Motorcycle Safety Education and Motorcycle Awareness programs - media campaigns, compliance with approved motorcycle rider training curriculum, contracting third party services, certifying instructors, conducting administrative compliance audits, and quality assurance visits to contractors and their instructors;
  - Commercial Driver License (CDL) program - state compliance with federal motor carrier regulations for the application, testing and licensing of CDL applicants, evaluating drivers for medical qualification waivers, skill testing new applicants using state staff and contractors, and setting minimum CDL training requirements;
- **Hearings and Interviews** - This program administers state laws that provide drivers with the right to due process whenever the Department proposes to administratively suspend, revoke, or restrict driving privileges. Hearing Examiners are responsible for presiding over formal administrative hearings subject to Superior Court review when a driver contests a proposed driver license suspension.
- **Driver and Vehicle Records** - Administers state laws relating to DUI, implied consent, habitual traffic offenders, unpaid traffic violations, minor-in-possession, and financial responsibility.
  - Identifies potentially unsafe drivers by record screening and referral;
  - Supports law enforcement and the judicial system in the prosecution of criminal traffic cases.
  - Processes all suspension, revocation, cancellation and disqualification sanctions resulting from DUI arrests, convictions, non-payment of traffic fines or child support, uninsured accidents, and habitual traffic offenders;
  - Oversees ignition interlock program and issuance of all temporary restricted licenses.
  - Manages record retention of all documents and electronic records for all licensed and non-licensed drivers and identification card holders.
  - Acts as custodian of records for the courts.
  - Issue Certificates of Title for vehicles and vessels.
  - Responsible for fee and tax collections and accountability including, for example, vessel excise taxes, Regional Transit Authority (RTA) taxes, Transportation Benefit District (TBD) local fees, special commemorative funds, and in cooperation with the Department of Revenue collects use tax on transfers of vehicle or vessel ownership.
  - Responsible for maintenance of vehicle and vessel records, including information reported to DOL by insurance companies, tow truck companies, scrappers, wreckers, and vehicle sellers.
  - Designs and issuance of license plates, placards, identification cards, and specialty license plates and veteran remembrance emblems.
  - Performs stolen vehicles check of Vehicle Identification Numbers (VIN) on all out of state vehicles being titled in the state.

- **License Integrity Unit** - Provides driver information to law enforcement for criminal investigations and ID theft cases, administers the Undercover Driver License Program, performs facial recognition analysis, takes administrative action against fraudulent drivers, investigates address fraud allegations, and partners with local and federal law enforcement to prosecute those individuals.
- **Field and Licensing Support** – Develops and maintains policies, procedures, and conducts operational training to department staff, county agents and subagents who collect revenue and process applications for driver and vehicle/vessel licensing purposes. Provides customer service and scheduling of residency verification appointments for the DOL Technical Consultants. Performs driver/vehicle document imaging.

### **Business and Professions Division**

The Business and Professions Division performs licensing and regulation of businesses and professions as well as fuel tax collections. There are 39 business and professional licensing programs funded by the Omnibus Budget and 5 programs funded by the Transportation Budget. Transportation-funded activities include:

- Regulation of commercial driving schools and traffic safety instructors serving persons under the age of 18 years old. The licensed schools may contract with the Department of Licensing to provide written and skills examinations to driver license candidates.
- Vehicle sales industry licensing, including vehicle manufacturers; new and used vehicle dealers; ORV and trailer dealers; and vessel dealers.
- Licensing of vehicle-transportation services: registered tow truck operators; wreckers; and vehicle haulers and processors.
- Licensing of the passenger-carrying taxi (for hire) and limousine services.
- Administration of fuel tax collection from motor vehicle fuel, special fuel, and aviation fuel.
- Administration of both the International Registration Plan and International Fuel Tax Agreement – these two agreements provide for one-stop vehicle licensing and fuel tax filing services for Washington-based interstate motor carriers.

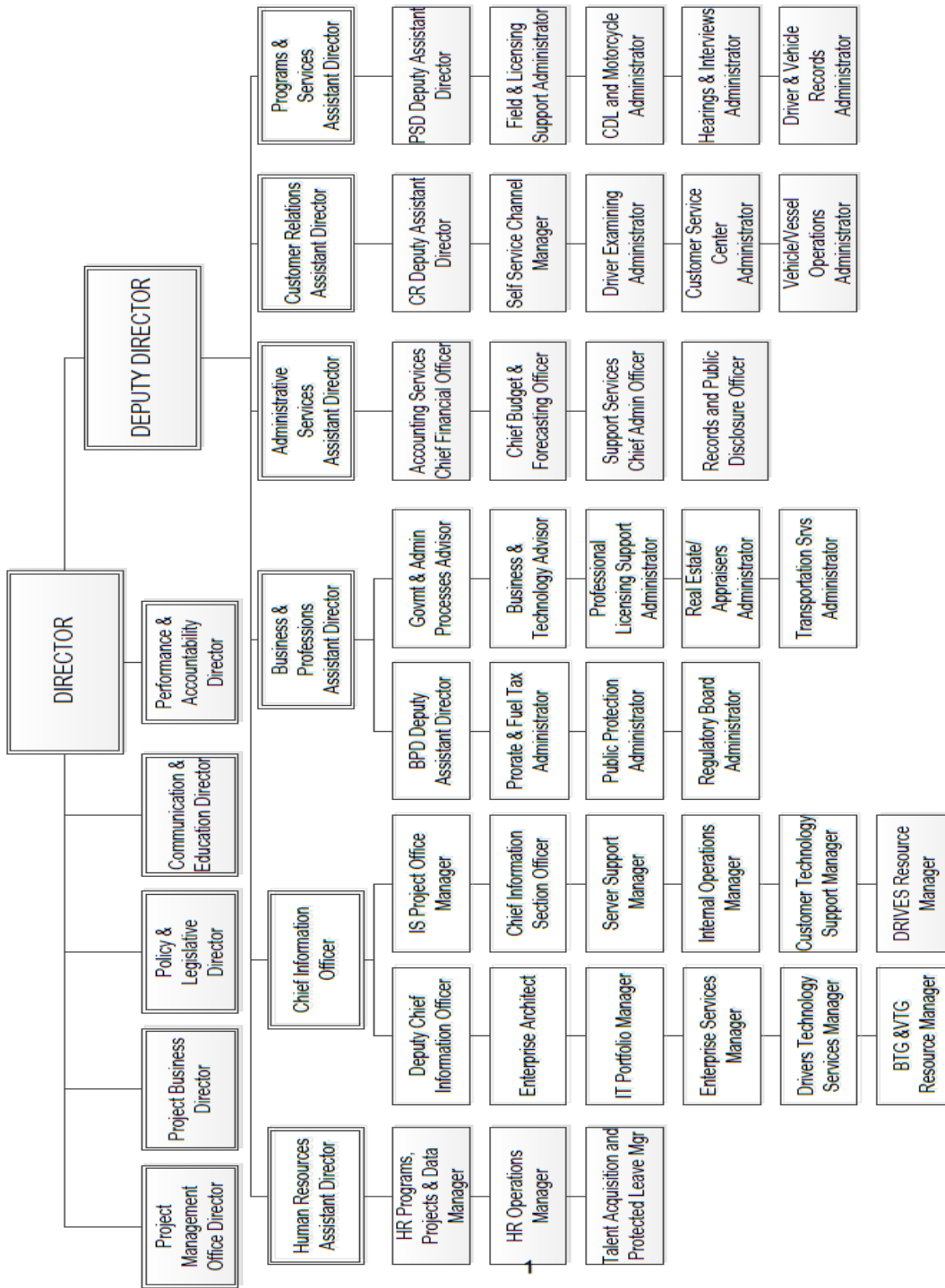
### **DOL Management/Supporting Divisions**

- The Director’s Office contains the Communications and Education office, Policy and Legislative Unit and Special Projects Manager.
- The Office of Accountability and Performance provides auditing, strategic planning, performance management, continuous process improvement, and research and analysis;
- Program Management Office, provides oversight and management of large scale, enterprise-wide projects and initiatives include Business and Technology Modernization.
- Administrative Services consists of Facilities and Procurement, Emergency Management and Safety, and Records Disclosure.
- Information Services Division, which manages the computer hardware, software, network technology, and business application software that support the agency’s business functions and statutory programs.

### **TRANSPORTATION FUNDING - 2015-17 BIENNIUM**

- Total appropriation for transportation programs: \$319.7 million.
- Revenue to support the transportation programs of DOL was appropriated from the following accounts:
  - Highway Safety Fund (State, Federal)
  - Motor Vehicle Fund (State, Federal, Local)
  - DOL Services Account (State)
  - Motorcycle Safety Education Account (State)
  - State Wildlife Fund (State)
  - License Plate Technology Account (State)
  - Ignition Interlock Device Revolving Account (State)
  - Marine Fuel Tax Refund Account (State)
- Total appropriation for non-transportation programs (Omnibus Operating Budget): \$43.7 million.

# Department of Licensing





**AGENCY:** Department of Transportation

**AGENCY NUMBER:** 405

**RCW:** [Chapter 47.01 RCW](#)

### **BACKGROUND**

- Washington State Department of Transportation (WSDOT) is responsible for administering the statewide transportation system and ensuring that people and goods move safely and efficiently across the state.
- The agency was created by the 1977 Legislature to consolidate the functions of the following agencies:
  - State Highway Commission
  - Department of Highways
  - Washington Toll Bridge Authority
  - Aeronautics Commission
  - Canal Commission
  - Planning and Community Affairs Agency (transportation functions)
- The Secretary of Transportation is the Washington State Department of Transportation's executive head, appointed by the Governor and confirmed by the Senate.
- Website: [www.wsdot.wa.gov](http://www.wsdot.wa.gov)

### **AGENCY OVERVIEW**

- WSDOT operates and maintains 18,000 lane miles of state highways; owns, operates, and maintains more than 3,600 bridge structures across the state; and, runs the largest ferry system in the nation with over 22.4 million passengers and 10 million vehicles per year.

WSDOT delivers its services via six major divisions:

- Engineering & Regional Operations:
  - Executive managers provide day-to-day oversight, direction and policy support within the Department and include two Deputy Chief Engineers, six Region Administrators, Program Administrators for each mega-project, and five Division Directors;
  - The work of the Division Directors encompasses WSDOT's Practical Solutions Initiative, Maintenance Operations Division, Traffic Operations Division, Construction Division, and the Development Division;
  - The Regional Administrators lead the operations of six WSDOT geographical regions statewide in implementing the Capital and Operating Programs.
- Community & Economic Development:
  - Oversees statewide planning and the majority of WSDOT's modal divisions, including Public Transportation, Aviation, Local Programs, Multimodal Planning, Rail, Freight, and Ports;
  - Oversees and promotes an integrated approach to projects and the transportation system as a whole, ensuring all modes of transportation are considered in the planning and design of transportation systems and projects;
  - Engages with communities across the state to form a shared understanding of the performance needs of our multimodal transportation system.

- Washington State Ferries:
  - Oversees fleet of 22 auto-passenger ferries serving 20 terminals on 10 routes;
  - 1800 employees;
  - Largest ferry system in the United States and one of the largest in the world for number of vehicles carried (10.2 million per year);
  - Third largest transit system in Washington (#1 King County, #2 Sound Transit); and
  - Part of the state highway network, serving eight counties and British Columbia.
- Strategic, Enterprise & Employee Services:
  - Provides core technology services that support WSDOT business functions;
  - Gathers and analyzes transportation related data; Reports performance through the Gray Notebook; Supports state efforts to address growth management, climate change, and other issues that affect transportation;
  - Handles a variety of claims management, insurance and property damage recovery issues, as well as the coordination of all agency records management activities;
  - Supports WSDOT employees and managers by providing information and services such as: recruitment, classification, organizational development, compensation, labor relations, benefits, staff development, Diversity/ADA Affairs, and training;
  - Provides training, coaching and project support to foster a Lean culture at WSDOT where customer value is maximized and waste is minimized.
- Financial Administration:
  - Provides budget development, advocacy, allotment, monitoring, economic data, and financial analysis services for WSDOT and its partners;
  - Directs agency financing activities and provides revenue forecasting;
  - Develops and implements the agency’s biennial and multi-year capital improvement and preservation program (CIPP);
  - Prioritizes and programs highway construction projects;
  - Tracks, measures, monitors, and reports on capital program and project delivery;
  - Manages the agency federal aid highway programs;
  - Provides accounting and financial services for WSDOT; and
  - Engages the private sector in innovative partnerships that can help advance important transportation projects, programs, or policies.
- Tolling:
  - Currently oversees tolling of four facilities in Washington: Tacoma Narrows Bridge, SR 520 Bridge, SR 167 HOT Lanes, and I-405 Express Toll Lanes; and
  - Per legislative authorization, the Toll Division is currently working with the Alaskan Way Viaduct Replacement Program to conduct the preliminary tasks needed to support eventual tolling of the SR 99 Tunnel.

**TRANSPORTATION FUNDING – 2015-17 BIENNIUM**

- Total Appropriation: \$5.9 billion.
- Funding for the various programs by major accounts are shown in the following table:

**2015-17 Transportation Budget -- 2016 Supplemental**

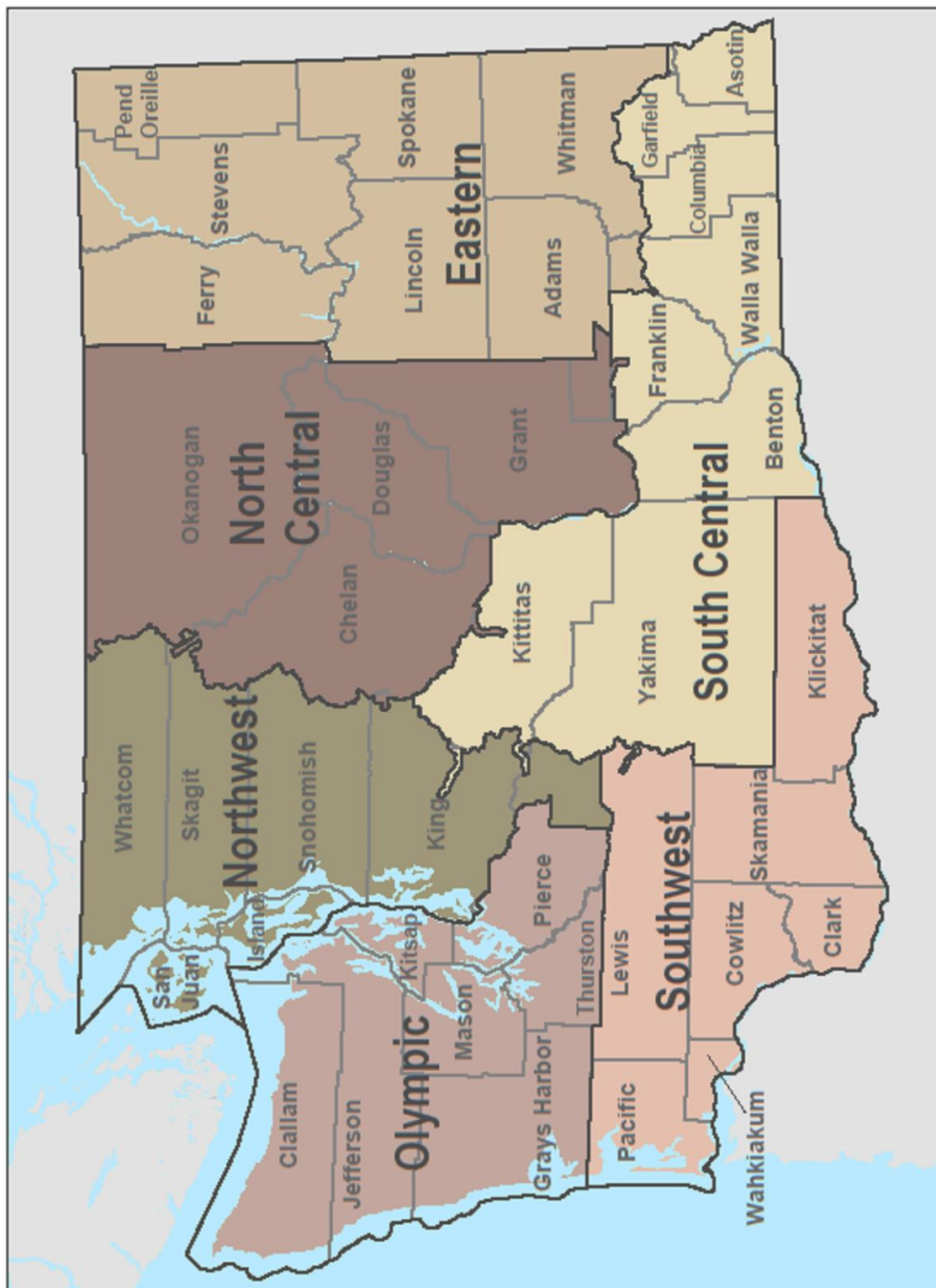
**Enacted**

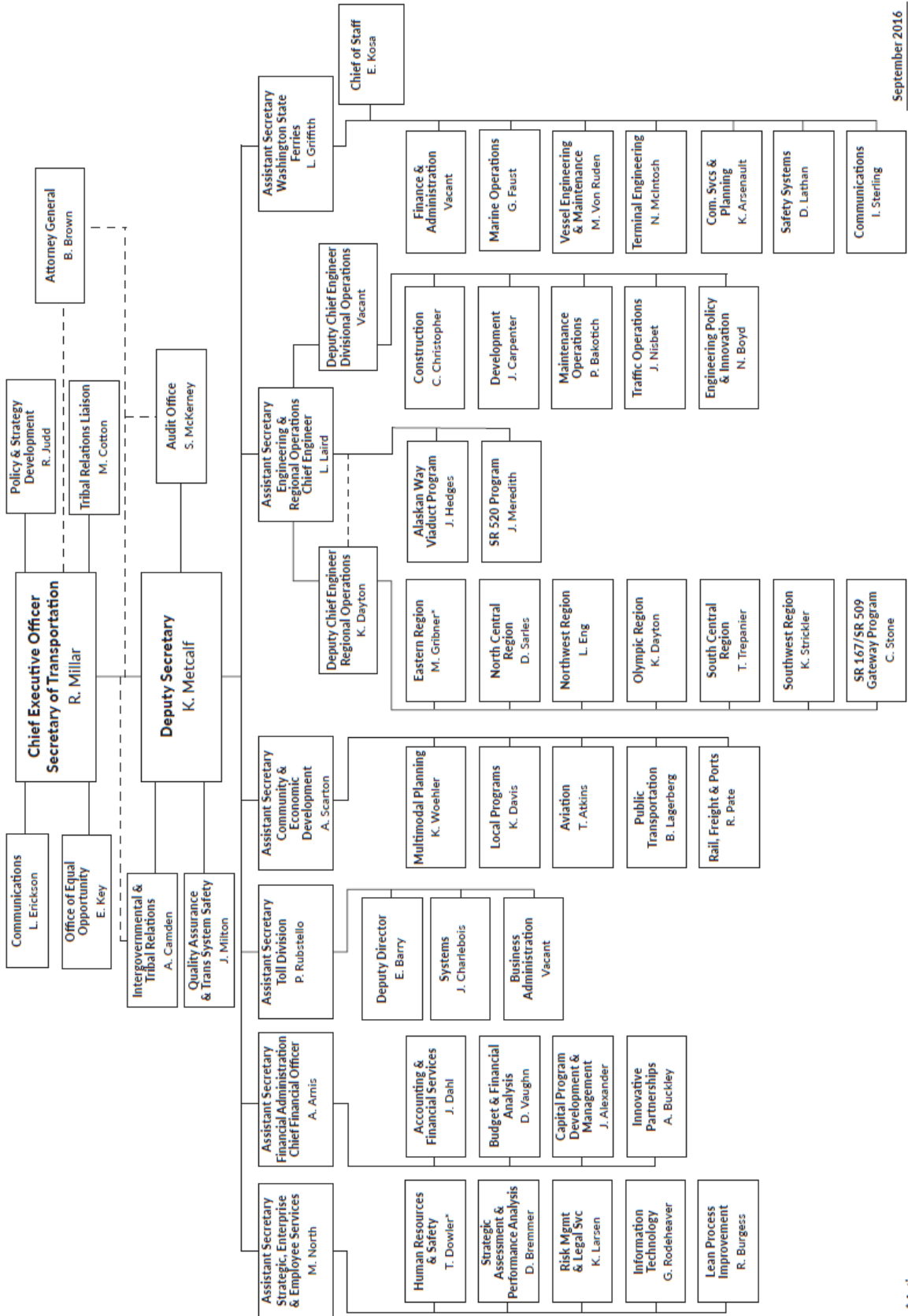
(Dollars in Thousands)

	Transportation Partnership Account (TPA)--State	Transportation 2003 (Nickel)--State	Motor Vehicle Account--State	Motor Vehicle Account--Federal	Puget Sound Capital & Operating Accounts	Connecting Washington Account--State	Multimodal Account--State	Other Appropriations*	Total Appropriation
<b>Department of Transportation</b>	<b>1,078,804</b>	<b>230,645</b>	<b>922,785</b>	<b>866,246</b>	<b>693,723</b>	<b>439,892</b>	<b>230,861</b>	<b>1,421,084</b>	<b>5,884,040</b>
Pgm B - Toll Op & Maint-Op	0	0	510	0	0	0	0	90,410	90,920
Pgm C - Information Technology	1,460	1,460	69,291	0	263	0	2,883	0	75,357
Pgm D - Facilities-Op	0	0	27,609	0	0	0	0	34	27,643
Pgm D - Facilities-Cap	1,043	0	7,276	0	0	14,000	0	0	22,319
Pgm F - Aviation	0	0	0	0	0	0	0	12,788	12,788
Pgm H - Pgm Delivery Mgmt & Suppt	0	0	53,911	500	0	0	250	0	54,661
Pgm I - Improvements	1,065,758	79,064	71,841	315,447	0	229,425	19,181	669,944	2,450,660
Pgm K - Public/Private Part-Op	0	0	600	0	0	0	0	1,000	1,600
Pgm M - Highway Maintenance	0	0	418,424	7,000	0	0	0	5,683	431,107
Pgm P - Preservation	6,489	28,032	70,908	475,025	0	79,963	0	18,135	678,552
Pgm Q - Traffic Operations - Op	0	0	57,622	2,050	0	30	0	250	59,952
Pgm Q - Traffic Operations - Cap	0	0	7,190	7,567	0	0	0	200	14,957
Pgm S - Transportation Management	0	0	29,625	1,205	0	0	1,131	0	31,961
Pgm T - Transpo Plan, Data & Resch	0	0	22,717	26,342	0	0	662	2,909	52,630
Pgm U - Charges from Other Agy's	0	0	74,666	500	0	0	3,115	0	78,281
Pgm V - Public Transportation	0	0	0	0	0	0	72,930	99,756	172,686
Pgm W - WA State Ferries-Cap	0	122,089	0	0	215,141	68,805	0	0	406,035
Pgm X - WA State Ferries-Op	0	0	0	0	478,319	0	0	6,029	484,348
Pgm Y - Rail - Op	0	0	0	0	0	0	59,473	45	59,518
Pgm Y - Rail - Cap	0	0	0	0	0	0	37,205	500,830	538,035
Pgm Z - Local Programs-Op	0	0	9,324	2,567	0	0	0	131	12,022
Pgm Z - Local Programs-Cap	4,054	0	1,271	28,043	0	47,669	34,031	12,940	128,008

\*Major sources in the other appropriations category are toll supported accounts, such as the State Route Number 520 Corridor Account, as well as federal high speed rail grants.

## Washington State Department of Transportation - Regions





\* Acting

AGENCY: **Freight Mobility Strategic Investment Board**

AGENCY NUMBER: 411

RCW: [Chapter 47.06A RCW](#)

- Created in 1998 to advocate for freight mobility needs.
- Responsible for selecting, prioritizing and creating funding partnerships for freight transportation projects, and minimizing the impact of freight movement on local communities.
- The Board is comprised of 12 members representing the private and public sectors. Membership includes two representatives each from the cities, counties, and port districts representing both Eastern and Western Washington and one member each representing rail carriers, the steamship industry, the trucking industry, the Governor's office, the Secretary of Transportation and the general public.
- Staff consists of an executive director hired by the board and an executive secretary. All other technical support is contracted from the public and private sector.
- FMSIB administrative costs are paid for from the Motor Vehicle Account. Funding for the FMSIB share of recommended projects are included in the FMSIB capital section of the budget.
- Website: [www.fmsib.wa.gov](http://www.fmsib.wa.gov)

#### PROGRAM

- Analyzes freight impacts and recommends freight mobility projects to the Legislature for funding.
- Tracks projects & reports progress through completion of the construction phase.
- Uses agency developed freight criteria for selecting and prioritizing projects.
- Works with the state & local communities to identify chokepoints and develop freight corridors.
- Assists in helping to identify & develop public and private sector partnerships.

#### TRANSPORTATION FUNDING –2015-17 BIENNIUM

- Total transportation appropriation: Operating - \$1,024,000; Capital - \$32,494,000
- Revenue is appropriated from the following accounts:
  - Motor Vehicle Account (State, Federal)
  - Highway Safety Account (State)
  - Freight Mobility Multimodal Account (State, Local)
  - Freight Mobility Investment Account (State)

AGENCY: **Joint Transportation Committee**

AGENCY NUMBER: 013

RCW: [RCW 44.04.300](#)

### BACKGROUND

- In the 2005 session, the Legislature created the Joint Transportation Committee (JTC) in ESB 5513, Chapter 319, Laws of 2005.
- The JTC operates as a bipartisan, bicameral legislative agency. Through review and research of transportation issues and programs, JTC promotes the dissemination of transportation research to state and local government policymakers, including legislators and associated staff.
- JTC is one of eight permanent agencies of the legislative branch of government.
- Statutory membership: The chairs and ranking members of the House and Senate Transportation Committees comprise the JTC Executive Committee. The chairs of the House and Senate Transportation Committees serve as co-chairs of the JTC.
- Website: [www.leg.wa.gov/JTC/](http://www.leg.wa.gov/JTC/)

### PROGRAM

- Administers technical transportation reviews and studies.
- Performs interim reviews and studies as directed.
- Manages contracts for which the Joint Transportation Committee is responsible.
- Updates and publishes the Transportation Resource Manual on a biennial basis prior to the 105 day legislative session, and maintains periodic updates on-line.
- In the 2015-17 biennium, the JTC conducted the following studies and reviews:
  - Washington State Patrol Trooper Recruitment and Retention
  - Weigh Station Planning, Placement and Operations
  - Review of WSDOT's Implementation of Design-Build Project Delivery
  - Road-Rail Conflict Prioritization (with the Association of WA Cities)
  - Review of Best Practices in Minority- and Women-Owned Business Contracting

### TRANSPORTATION FUNDING – 2015-17 BIENNIUM

- Total appropriation: \$2.2 million
- Revenue appropriated from the Motor Vehicle Account (State)

AGENCY: **Public Employment Relations Commission,  
Marine Division**

AGENCY NUMBER: 408

RCW: [RCW 41.58.010, 47.64 RCW](#)

BACKGROUND

- In 1981, following a ferry employee strike, the Governor created a Blue Ribbon Panel which proposed a collective bargaining process to resolve labor disputes between ferry system management and employee organizations. The Marine Employees' Commission (MEC) was re-created in 1983, in response to a recommendation of the Blue Ribbon Panel.
- Prior to 2011, the three MEC members were appointed by the Governor: public (1), labor (1), industry (1), with the public member designated as the Chair of the Commission. The MEC was responsible for adjudicating complaints, grievances and disputes between labor and management arising out of the operation of the Washington State Ferries.
- In 2011, Second Engrossed Substitute Senate Bill 5742 merged the MEC into the Public Employment Relations Commission (PERC). During a transition period, the MEC heard appeals from PERC Examiner decisions, including complaints, grievances, and disputes between labor and management arising out of the operation of the ferry system. Effective July 1, 2013, the MEC was disbanded and its functions transferred to PERC.
- Website: <http://perc.wa.gov/marine-clientele/>

PROGRAM

- Adjusts grievances and complaints
- Provides for clarification of bargaining units representing ferry employees
- Certifies fair representation organizations
- Provides impasse mediation

TRANSPORTATION FUNDING 2015-17 BIENNIUM

- None



AGENCY: **Transportation Improvement Board**

AGENCY NUMBER: 407

RCW: [Chapter 47.26 RCW](#)

### BACKGROUND

- The mission of the Transportation Improvement Board (TIB) is to fund high priority transportation projects in communities throughout the state to enhance the movement of people, goods, and services.
- Invests state gas tax and other appropriated funds to administer the Urban Arterial Program, Small City Arterial Program, Sidewalk Program (urban and small city), Arterial Preservation Program, Small City Preservation Program, the Road Transfer Program (City Hardship Assistance Program), Complete Streets Program and Relight Washington Program.
- The TIB was restructured in 1988 and was previously known as the Urban Arterial Board.
- The Board is comprised of 21 members: six city members, six county members, two WSDOT officials, two transit representatives, a private sector representative, one ports representative, a Governor appointee, a member representing non-motorized transportation, and one member representing special needs transportation.
- Website: [www.tib.wa.gov](http://www.tib.wa.gov)

### URBAN AREA PROGRAMS

- Urban Arterial Program
  - Funds projects that enhance arterial safety, support growth and development, improve mobility and physical condition.
  - Eligible agencies are counties with urban areas and cities with a population of 5,000 or greater.
  - Grants provide up to 90% of project costs.
  - Funds are distributed across five regions based on population and arterial lane miles.
- Sidewalk Program (Urban Cities)
  - Funds projects that establish a highly connected pedestrian network in downtowns and activity centers.
  - Funding available for cities with a population 5,000 or greater.
  - Grants provide up to 80% of project costs.
  - Funds are distributed across three regions based on population and arterial lane miles.

### SMALL CITIES PROGRAMS

- Small City Arterial Program
  - Seeks to balance the integrity of the small city street system while minimizing costs.
  - Funding available for cities with population less than 5,000.
  - Projects address structural condition of the roadway, rehabilitation, geometric deficiencies, and safety.
  - Grants provide up to 95% of costs for cities with population between 1000 and 4,999, and up to 100% for cities with population of 1000 or less.
- Sidewalk Program (Small Cities)
  - Funds projects to establish a highly connected pedestrian network in central business districts. Focuses on connecting pedestrian generators, maintaining sidewalk condition, and ADA accessibility.
  - Funding available for cities with a population less than 5,000.

- Grants provide up to 95% of costs for cities with a population between 1000 and 4,999, and up to 100% for cities with population of 1000 and less.

#### COMPLETE STREETS PROGRAM – New in 2015

- Flexible funding available to any city or county who has an adopted complete streets ordinance and shows an ethic of planning and building streets that use context sensitive solutions to accommodate all users, including pedestrians, transit users, cyclists, and motorists.

#### RELIGHT WASHINGTON PROGRAM – New in 2014

- Seeks to lower city's street light costs by helping cities convert to more energy efficient LED streetlights and negotiate low power rates.
- Eligible cities include all small towns (population less than 5,000) and urban cities with a total assessed value of less than \$2 billion.

#### ROAD MAINTENANCE PROGRAMS

- Arterial Preservation Program
  - Funds projects that enable larger scale preservation projects at lower unit costs.
  - To be eligible, cities must have a population of 5,000 or greater and less than \$2 billion in total assessed property value.
  - Grants provide up to 90% of project costs, depending on the city's property assessed valuation.
  - Projects are chosen based on pavement ratings, economies of scale, and use.
- Small City Preservation Program
  - Goal: bring small city pavement condition ratings (PCR) to 70.
  - Provides overlay and chip seal on a non-competitive basis (fix the worst first).
  - Projects chosen based on pavement ratings, sidewalk condition, and proximity to other roadway projects. TIB works with WSDOT and County Road Departments through master agreements to maximize economies of scale.
  - Eligible agencies are incorporated cities and towns with a population less than 5,000.
  - Grants range from 90% to 100% of project costs, depending on the city's assessed property valuation.
- City Hardship Assistance Program (CHAP)
  - Provides funding to offset extraordinary costs associated with the transfer of state highways to cities with a population fewer than 20,000.
  - The list of eligible routes is in [WAC 479-10-220](#).
  - CHAP will fund 100% of the rehabilitation costs for the eligible section or route.

#### OTHER ACTIVITIES

- Administrative Services: Staff support to the Board, engineering services and consultation to local agencies, TIB GMAP Dashboard
- Technical Assistance: funding workshops, project administration training, small city street inventory, value engineering study participation

#### TRANSPORTATION FUNDING - 2015-17 BIENNIUM

- Total appropriation: Operating - \$4,063,000; Capital - \$267,602,000
  - Revenue appropriated from the following accounts:
  - Transportation Improvement Account (State)
  - Small City Pavement and Sidewalk Account (State)
  - Highway Safety Account (State)
  - Multimodal Account (State)

AGENCY: **Traffic Safety Commission**

AGENCY NUMBER: 228

RCW: [Chapter 43.59 RCW](#)

### BACKGROUND

- Established in 1967 as mandated by the Federal Highway Safety Act of 1966
- Ten members: the Governor (chair), the Superintendent of Public Instruction, the Chief of the State Patrol, the Secretary of Transportation, the Director of the Department of Licensing, the Secretary of the Department of Social and Health Services, the Secretary of the Department of Health, and one each (appointed by Governor) from judiciary, counties, and cities
- Website: [www.wtsc.wa.gov](http://www.wtsc.wa.gov)

### PROGRAM

- Implements programs to reduce traffic crashes and the injuries and deaths resulting from traffic crashes
- Coordinates traffic safety programs at the state and local level
- Administers federal highway safety funds for Washington State
- Promotes uniform enforcement of traffic safety laws
- Adopts the priorities, goals, and strategies identified in the Washington State Strategic Highway Safety Plan, known as Target Zero. For more information, see [targetzero.com](http://targetzero.com).
- Other program areas include:
  - Coordinating the work of the Traffic Records Committee (example project: [eTrip](#))
  - Motorcycle safety
  - Emergency medical services
  - Pedestrian safety
  - Bicycle safety
  - Community Traffic Safety Task Forces and Corridor Traffic Safety programs
  - Traffic engineering
  - School zone & pupil transportation safety

### TRANSPORTATION FUNDING - 2015-17 BIENNIUM

- Total appropriation: \$25,795,000
- Revenue appropriated from the following accounts:
  - Highway Safety Account (State, Federal, Private/Local)
  - School Zone Safety Account (State)

AGENCY: **Transportation Commission**

AGENCY NUMBER: 410

RCW: [RCW 47.01.051](#)

### BACKGROUND

- Created in 1977 at the same time as the Department of Transportation was created. The Commission merged the former Toll Bridge Authority (1937) and the former Highway Commission (1951).
- Restructured in 2005 and 2006 as an independent, Governor-appointed public forum to research and develop transportation policy statewide. Prior to that time, the Commission was responsible for hiring the Secretary of Transportation, detailed administrative oversight of WSDOT and its program delivery, and approval of the WSDOT biennial budget and legislative policy packages.
- Seven members appointed to six-year terms by the Governor and confirmed by the Senate. The Governor (or designee) and the Secretary of Transportation sit as nonvoting members.
- Includes four members from Western Washington and three members from Eastern Washington. No more than two members may be from any one county. Members serve part-time.
- Website: [www.wstc.wa.gov](http://www.wstc.wa.gov)

### PROGRAM

- The Commission provides a public forum for transportation policy development and functions. It reviews and evaluates how the entire transportation system works across the state.
- Adopts a comprehensive and balanced 20-year statewide transportation plan that reflects the priorities of government and addresses local, regional and statewide needs ([RCW 47.01.071](#)).
- Recommends policy changes and areas for improvement in its policy studies and in its Annual Report.
- Sets fares and tolls for ferries, bridges and highways ([RCW 47.56.030\(1\)\(b\)](#) and [RCW 47.56.805 - 820](#)).
- Oversees development of the Transportation Innovative Partnerships Program (sometimes referred to as the public-private partnership program) ([Chapter 47.46 RCW](#)).
- Other ongoing policy tasks include:
  - Reviewing possible additions, deletions or changes to the state highway system and forward findings and recommendations to the Legislature.
  - Reviewing ferry operational strategies to ensure full utilization of existing assets and, jointly with the department, recommend improvements to the legislature
  - Naming state transportation facilities ([RCW 47.01.420 - 425](#)).
  - Road Usage Charge Project.

### TRANSPORTATION FUNDING—2015-17 BIENNIUM

- Total appropriation: \$3.3 million
- Revenue appropriated from the Motor Vehicle Account (State), Motor Vehicle Account (Federal) and the Multimodal Transportation Account (State)

AGENCY:

**Utilities and Transportation Commission**

AGENCY NUMBER:

215

RCW:

[Chapter 80.01 RCW](#); Various chapters in Title 81 specific to certain transportation service providers

BACKGROUND

- Created in 1905, the UTC regulates utility and transportation services, particularly with respect to availability, safety, and pricing.
- Regulates entry and rates of privately-owned utility and transportation companies.
- Enforces public safety standards and resolves consumer complaints.
- Three full-time members appointed by the Governor with the consent of the Senate, for staggered six-year terms. No more than two commissioners can be from the same party. The Governor designates one member as Chair of the Commission.
- Responsible for intrastate operations subject to state law.
- Website: [www.utc.wa.gov](http://www.utc.wa.gov)

PROGRAMS

- Economic Regulation (rates, terms and conditions for service)
- Public Safety: Pipeline, Railroad, and Motor Carrier
- Consumer Protection
- Administration

TRANSPORTATION ACTIVITIES

- Rail Safety Grants - Works with local governments, the Department of Transportation, school districts, and community organizations to improve rail safety by granting funds for grade crossing improvements from the Grade Crossing Protective Fund ([RCW 81.53.281](#)).
- Railroad Crossing Safety - Inspects railroad crossings for safety. UTC approves opening and closing of crossings and changes to configuration of crossings ([RCW 81.53.060](#)).
- Economic and Safety Regulation - Regulates entry, rates, safety and business practices. Regulated companies include: solid waste ([RCW 81.77](#)), household goods movers ([RCW 81.80.075](#)), passenger charter and excursion carriers (charter buses) ([RCW 81.70](#)), airporters ([RCW 81.68](#)), non-profit buses ([RCW 81.66](#)), private ferries ([RCW 81.84](#)), gas and hazardous liquids pipelines ([RCW 81.88](#)), and low-level waste disposal sites ([RCW 81.108](#)). Responsible for vehicle driver and operational safety practices of private intrastate transportation companies regulated by the UTC.
- Licensing - Registers interstate and intrastate trucking companies for operation ([RCW 81.80](#)). Monitors insurance of intrastate motor carriers, including suspending and canceling operating authority if insurance lapses.
- Railroad Inspections - Certified by the Federal Railroad Administration to inspect railroad tracks, signals, hazardous material shipments, and railroad operating practices; enforces state and federal rules. Investigates rail incidents and promotes public education about rail safety.

TRANSPORTATION FUNDING—2015-17 BIENNIUM

- Total appropriation: \$1,604,000 (Grade Crossing Protective Account)

AGENCY: **Washington State Patrol**

AGENCY NUMBER: 225

RCW: [Chapter 43.43 RCW](#)

BACKGROUND:

- In 1921, the Legislature authorized the creation of Highway Police composed of 6 motorcycle patrolmen.
- In 1933, the Legislature acknowledged the need for a mobile police organization throughout the state for public safety, and the Highway Patrol Division became the Washington State Patrol (WSP) with full police power.
- The State Fire Marshal became a member of the agency when the Legislature transferred Fire Protection Services to the WSP in 1995.
- The Forensic Laboratory Service Bureau was created when the Legislature transferred the Washington State Toxicologist to the WSP in 1999.
- The Chief of the State Patrol is appointed by the Governor and confirmed by the Senate.
- This agency is multi-funded. It receives 75% of its budget from the Transportation Budget and 25% from the Omnibus Operating Budget for costs related to general law enforcement activities. For example, the Fire Protection Bureau is fully funded by the General Fund, while activities such as the Crime Laboratory, Criminal Investigations, Investigative Assistance and Executive Protection receive substantial funding from the General Fund.
- Website: [www.wsp.wa.gov](http://www.wsp.wa.gov)

PROGRAMS:

The Washington State Patrol (WSP) is responsible for traffic law enforcement, collision investigation, criminal interdiction, terrorism prevention and motorist assists on 17,524 miles of interstate and state highway systems. WSP troopers/officers use a data-driven approach to crime and traffic safety, spending a majority of their proactive patrol time looking for violations where data shows motorists are most likely to be killed or seriously injured.

WSP has aligned its efforts toward Washington State's Strategic Highway Safety Plan known as "Target Zero" which calls for reducing traffic deaths to zero by the year 2030. Five Target Zero Teams (TZT) comprised of 35 troopers have been deployed in King, Pierce, Snohomish, Yakima, and Spokane Counties to focus on *Speeding, Driving While Impaired, and Failure to Wear a Seat Belt*, violations which have been proven to cause fatal or serious injury collisions or have serious safety implications. For more on Target Zero see [www.targetzero.com](http://www.targetzero.com).

Office of the Chief:

The Office of the Chief oversees statewide operations of the agency. Direct reports include government and media relations, the labor and policy office, budget and fiscal services, psychological assistance to employees and their families, and the chaplaincy program.

### Field Operations Bureau

- Field force troopers are responsible for traffic law enforcement, criminal interdiction/terrorism prevention, collision investigation, assistance to motorists, and statewide emergency response to civil disturbances and man-made natural disasters.
- The Commercial Vehicle Enforcement Division is responsible for promoting the safe travel of commercial vehicles on state highways through education and enforcement of both state and federal laws regulating commercial vehicles. The division also conducts school bus inspections.

### Fire Protection Bureau:

The State Fire Marshal's Office provides services to fire agencies, government agencies, members of the media, and the public. Services include: construction plan review, fire and life safety inspections of licensed care facilities such as nursing homes and child care centers, licensing of the fireworks and sprinkler industry, fire service training, public education, coordination of fire service resources during disasters, and adopting and enforcing fire and life safety codes in all occupied buildings throughout the state. Through the Fire Training Academy, the bureau provides extensive fire training programs to local communities, state agencies, and industry.

### Forensic Laboratory Services Bureau:

The bureau coordinates the efforts of:

- Crime Laboratories that provide quality forensic services and training across the state to over 300 law enforcement agencies within Washington State.
- The Implied Consent Section includes the State's Breath Alcohol Test Program that maintains all evidentiary breath-testing instruments in the state and provides all training and expert witness testimony in support of the program; Drug Evaluation and Classification Program (DEC) which trains officer to recognize the symptoms of intoxication for 7 different categories of drugs; and the Ignition Interlock Program which certifies ignition interlock manufacturers and monitors the ignition interlock installers throughout the state.
- The State Toxicology Laboratory performs drug and alcohol testing for coroners, medical examiners, law enforcement agencies, prosecuting attorneys, and the Liquor Control Board.

### Investigative Services Bureau:

- The Criminal Investigation Division's main function is to provide follow-up investigative assistance on cases that go beyond the crime scene. The division consists of three major sections comprised of detectives assigned to Felony Collision, Auto Theft, and Special Investigations Section. The Vehicle Identification Number (VIN) inspection program is also a vital part of CID.
- The Investigative Assistance Division provides investigative services, technical support, and training to the Washington State Patrol, law enforcement agencies, other agencies, and community groups. The Division includes a Narcotics Section, Special Weapons and Tactics Team, and a special investigations unit.

- The Special Operations Division is comprised of the Executive Services Section and the Aviation Section. The ESS provides security and protection for the Governor, the Governor's family, the Lieutenant Governor and the Governor's Mansion. Aviation provides assistance with daytime and nighttime aerial traffic enforcement and traffic congestion management programs. The DUI Aerial Response Team (DART) program also serves to locate and coordinate responses to citizen DUI reports and blocking incidents that impact traffic congestion in the Puget Sound metropolitan area. Aviation also provides transportation services for the Governor and other state agency personnel as well as transportation of high risk fugitives, as necessary for the Department of Corrections.
- The Criminal History Record section is the central repository for criminal history information for the State of Washington. The data maintained includes fingerprint-based records and disposition information submitted by law enforcement agencies and courts throughout the state. In addition, more than 250 federal, state, and local jurisdictions submit collision information which is used to analyze crash factors and develop programs to enhance highway safety.
- The Homeland Security Division is responsible for law enforcement and security within the state ferry system including the ferry terminals and vessels as well as bomb squad response state-wide and utilization of explosive K-9 units.
- The Office of Professional Standards (OPS) provides oversight responsibility for the agency's complaint and disciplinary procedures.

Technical Services Bureau:

- The bureau provides support services for the WSP, including audit, public disclosure, strategic planning and performance, engineering, information technology, human resources, and property and fleet management.
- Other activities provided by the bureau include administration of policies regarding property and evidence handling, ensuring compliance to state mandates and CALEA standards; operation of a 24-hour-a-day, 365-day-a-year statewide emergency system from the eight WSP communications centers around the state; and staffing the State Interoperability Executive Committee (SIEC).

TRANSPORTATION FUNDING 2015-17 BIENNIUM:

- Total appropriation: Operating - \$434,248,000; Capital - \$5,815,000.
- Funding is appropriated in the Transportation Budget for the Washington State Patrol from the following accounts:
  - State Patrol Highway Account (State, Federal and Local)
  - Multimodal Transportation Account (State)
  - Ignition Interlock Device Revolving Account (State)
  - Highway Safety Account (State)
- Total appropriation for non-transportation programs (Omnibus Operating Budget): \$148.2 million.



# WASHINGTON STATE PATROL ORGANIZATIONAL CHART APRIL 2016

